



# NEW MEXICO STATE ETHICS COMMISSION

800 Bradbury Drive Southeast, Suite 215 Albuquerque, New Mexico 87106  
505.554.7706 | ethics.commission@sec.nm.gov

## INSPECTION OF PUBLIC RECORDS FORM

### REQUESTOR'S INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I would like to inspect and copy the following records:

List records with reasonable particularity. Please specify the type of record and details such as the date range and other identifying details.

I would like to inspect receive the records in the following format and manner: (Choose One)

Digital files

Printed copies

## INSPECTION OF PUBLIC RECORDS FORM

If your agency does not maintain these public records, please let me know who does, and include the proper custodian's name and address.

[ONLY FOR PRINTED/MAILED RECORDS]

I agree to pay the applicable fees for printing and transmitting the records.

If the charges will exceed \$ , please call me to discuss. I understand that I may be asked to pay the fees in advance.

Signature:

Date:

### HOW TO SUBMIT THIS REQUEST TO THE STATE ETHICS COMMISSION

Via US post to: State Ethics Commission, Attn: IPRA, 800 Bradbury Drive SE, Suite 215, Albuquerque, NM 87106. If you have questions or need assistance with submitting your complaint, please contact [ethics.commission@sec.nm.gov](mailto:ethics.commission@sec.nm.gov).